



**Maratha Vidya Prasarak Samaj's**  
**Karmveer Shantarambapu Kondaji Wavare**  
**Arts, Science & Commerce College, CIDCO, Nashik**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting (2024-2025)**

<b>Date of the Meeting</b>	<b>22/06/2024</b>
<b>Venue of the Meeting</b>	<b>Staff Room .02</b>
<b>Time of Meeting</b>	<b>1.00 pm - 2:30 pm</b>

**Members Present: -**

<b>Details</b>	<b>Name</b>	<b>Signature</b>
Chairperson	Prof. (Dr.) Sopan K. Kushare (Principal)	
Management Representative	Hon. Ad. Nitin Baburao Thakare (Sarchitnis, M.V.P. Samaj's Nashik) Hon. Ad. Laxman F. Landge (Director, M.V.P. Samaj, Nashik)	
Coordinator of the IQAC	Dr. Dnyaneshwar N. Pawar	
Teachers to represent all level	Dr. Atul B. Gawande Dr. Savita V. Thakare Dr. Avinash S. Kale Dr. Smita N. Pakdhane Dr. Ashalata D. Sonawane Dr. Raviraj A. Vatane Dr. Mayura S. Patil	
Administrative officers	Mr. S. T. Ghule (HoD, Mathematics) Dr. Sujata S. Patil (HoD, Commerce) Mr. Rajendra K. Thorat (Senior Clark)	
Nominee from Local society, Alumni and Student	Smt. Ashwini Boraste (Social Worker) Mr. Sanjay R. Bhamare (Alumni) (Student)	
Nominee from Employers, Industrialists and Stakeholders	Mr. Shasikant Jadhav (Employers) Smt. Ranjana Patil (Industrialists) Mr. Keshavrao Patil (Stakeholders)	



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<b>Date of the Meeting</b>	<b>22/06/2024</b>
<b>Venue of the Meeting</b>	<b>IQAC office</b>
<b>Time of Meeting</b>	<b>1.00 pm - 2:30 pm</b>

**Agenda of the Meeting: -**

1. To review and confirm the minutes of the last meeting.
2. Implementation of NEP for UG programmes by 2024-25
3. Parent Institute NAAC committee visits
4. Admission Process
5. AQAR 2023-2024 data and information collection
6. Workshop on NEP Implementation for staff
7. Any other subject permitted by Chairperson

Total Member Present: 17

Leave sanction: 1. Dr. A. S. Kale

2. Dr. M. S. Patil

- ❖ IQAC Coordinator welcomed and briefed the committee members about the agenda
- ❖ IQAC members, after exchange of ideas and thoughts made the following resolutions

**Agenda Item 1:** To review and confirm the minutes of the last meeting.

**Resolution:** IQAC coordinator Dr. D. N. Pawar read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

**Agenda Item 2:** Implementation of NEP for UG programmes by 2024-25

**Resolution:**

- The Principal discusses over the content, courses and structure of NEP UG programmes of the college for academic year 2024-2025

**Proposed by:** Dr. S. K. Kushare

**Seconded by:** Dr. D. N. Pawar

**Agenda Item 3:** Parent Institute NAAC committee visits

**Resolution:** IQAC Coordinator discussed about the MVP NAAC CELL visit to ours college and review the preparation for visit

**Proposed by:** Dr. D.N. Pawar

**Seconded by:** Dr. S. V. Thakare



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**Agenda Item 4: Admission Process**

**Resolution:** The committee resolved to streamline the admission process by ensuring transparency, efficiency, and adherence to institutional and regulatory guidelines. Measures will be taken to enhance online application systems, provide counseling support, and conduct outreach programs to attract prospective students.

**Proposed by:** Dr. S. K. Kushare

**Seconded by:** Dr. R. A. Vatne

**Agenda Item 5: AQAR 2023-2024 data and information collection.**

**Resolution:** It was decided that all departments will submit the required data for the AQAR 2023-2024 in a timely manner. A dedicated team will coordinate with faculty and administrative staff to ensure accuracy and completeness in reporting. The submission timeline and responsibilities were outlined.

**Proposed by:** Dr. D. N. Pawar

**Seconded by:** Dr. A. B. Gawande

**Agenda Item 6: Workshop on NEP Implementation for staff**

**Resolution:** The committee resolved to organize a capacity-building workshop for faculty and staff on the implementation of the National Education Policy (NEP). The workshop will focus on key policy changes, curriculum restructuring, and pedagogical innovations. A resource person will be invited to facilitate the session.

**Proposed by:** Dr. R.A. Vatane

**Seconded by:** Dr. A. D. Sonawane

**Agenda Item 7: Any other subject permitted by Chairperson**

**Resolution:** Additional matters, as permitted by the Chairperson, were discussed and resolved accordingly. The committee agreed to take necessary actions based on institutional requirements and stakeholder feedback.

**Proposed by:** Dr. S. K. Kushare

**Seconded by:** Mr. S. T. Ghule

**Dr. Raviraj A Vatne**

**IQAC Coordinator**

Maratha Vidya Prasarak Samaj's  
Karmaveer Shantarambapu Kondaji Wavare  
Arts, science and Commerce College,  
Uttamnagar, CIDCO, Nashik-422008

**Prof. Dr. Sopan K Kushare**

**Principal**

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Uttamnagar, CIDCO, Nashik-422008



MARATHA VIDYA PRASARAK SAMAJ'S

**KARMAVEER SHANTARAMBAPU KONDAJI WAVARE  
ARTS, SCIENCE AND COMMERCE COLLEGE, CIDCO**

Uttamnagar, Nashik - 422 008 (M.S.) India

Affiliated to Savitribai Phule Pune University

Id. No. : PU/NS/ASC/047/1993

NAAC re-credited 'B+' Grade (IV Cycle 2017-22, CGPA 3.20)

AISHE : C-42086

Junior College Index No. J.13.17.18

UDISE No. : 27201805209

Principal

**Prof. (Dr) S. K. Kushare**

M.Sc., Ph.D.

Best College Award by Savitribai Phule Pune University : 2009-10 & 2021-22

Ref. No. :

Date : 08/10/2024

**Internal Quality Assurance Cell (IQAC)  
Notice**

**IQAC Meeting**

All the honorable members of the IQAC Committee of the College are hereby informed that, the meeting of the IQAC Committee has been held on 08/10/2024 at 11.00 am. The meeting place is the IQAC office of the college. We request all of you to be present for this meeting on time.

Thanking you,

**Dr. R.A. Vatne**

**IQAC Coordinator**

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Junior College Index No. J.13.17.18

UDISE No. : 27201805209

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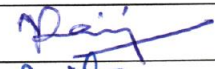

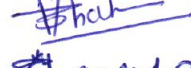
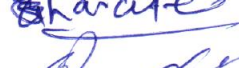




Best College Award by Savitribai Phule Pune University : 2009-10 & 2021-22

Ref. No. :

Date :

## Internal Quality Assurance Cell (IQAC) Minutes of the Meeting (2024-2025)

Date of the Meeting	08 <sup>th</sup> October 2024
Venue of the Meeting	IQAC Office
Time of Meeting	11.00 am – 01.00 pm

Details	Name	Signature
Chairperson	Prof. (Dr.) Sopan K. Kushare (Principal)	
Management Representative	Hon. Ad. Nitin Baburao Thakare (Sarchitnis, M.V.P. Samaj's Nashik) Hon. Ad. Laxman F. Landge (Director, M.V.P. Samaj, Nashik)	 
Coordinator of the IQAC	Dr. Raviraj A. Vatne	
Teachers to represent all level	Dr. Atul B. Gawande (Criterion I) Dr. Savita V. Thakare (Criterion II) Ms. Seema Gharate (Criterion III) Dr. Smita N. Pakdhane (Criterion IV) Dr. A. D. Sonawane (Criterion V) Dr. Archana Bachhav(Criterion VI) Prof. Dr. R. D. Patil (Criterion VII)	      



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UDISE No. : 27201805209

Principal

**Prof. (Dr) S. K. Kushare**

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Date :

Few Senior administrative officers	Mr. Somanath Ghule (HoD, Maths) Ms. Yogita Phapale ( Librarian). Mr. Rajendra K. Thorat (Senior Clark)	
One nominee each from Local society and Alumni, Student	Smt. Ashwini Boraste (Social Worker) Mr. Sanjay Bhamare (Alumni) (Student)	
One nominee each from Employers /Industrialists /Stakeholders	Hon. Smt. Ranjana Patil (Industrialists) Hon. Mr. Keshavrao Patil (Stakeholders) Hon. Shashikant Jadhav (Employers)	

Dr. R.A. Vatne

**IQAC Coordinator**

Maratha Vidya Prasarak Samaj's  
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Arts, science and Commerce College,  
Uttamnagar, CIDCO, Nashik-422008



Prof. Dr. S. K. Kushare

**Principal**

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Date :



➤ Leave of absence was granted to the following members:

Smt. Ashwini Boraste (Social Worker)

Mr. Sanjay Bhamare (Alumni)

Hon. Smt. Ranjana Patil (Industrialists)

Hon. Mr. Keshavrao Patil (Stakeholders)

Hon. Shashikant Jadhav (Employers)

Dr. R. A. Vatne (IQAC Coordinator) welcomed and briefed the committee members about the agenda. And felicitate to new member of IQAC Mrs. Seema Gharte (Criterion III), Dr. Archana Bachhav (Criterion VI), Dr. R. D. Patil (Criterion VII).

➤ IQAC members, after an exchange of ideas and thoughts, made the following resolutions.

- **Agenda Item 1:** To review and confirm the minutes of the last meeting

**Resolution:** Mr. S.T. Ghule (Vice principal) read the minutes of the earlier meeting, and the minutes were reviewed and passed by the members

**Proposed by:** Ms. Yogita Phapale

**Seconded by:** Mr. Rajendra K. Thorat

- **Agenda Item 2 :** AQAR 2022-23 and 2023-24 Preparation and Documentation

**Resolution:** The IQAC committee unanimously decided to submit AQAR 2022-2023 and 2023-24 within the given time framework. The IQAC coordinator explains the action plan for collecting information and data from various departments and preparing the AQAR draft with supportive documents.

**Proposed by:** Dr. R. A. Vatne

**Seconded by:** Dr. Savita V. Thakare

- **Agenda Item 3:** Up gradation of college website

**Resolution:** It was decided to Up gradation of college website a The committee also advises for up gradation and the data will be upload for the further AQAR submission.



**Principal**  
**Prof. (Dr) S. K. Kushare**  
M.Sc., Ph.D.

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**Proposed by: Dr. Archana Bachhav**

**Seconded by: Dr. Ashalata D. Sonawane**

- **Agenda Item 4: To review mentor-mentee programme :**

**Resolution:** The IQAC members strongly recommended to strengthen the mentor-mentee system of the college. According to student and his activities this system must be active in whole year.

**Proposed by: Dr. Savita V. Thakare**

**Seconded by: Ms. Yogita Phapale**

- **Agenda Item 5: Use of ICT for effective teaching and learning**

**Resolution:** It was decided to use of digital screens (Smart Boards) for teaching by every department of the college. Those who have not been trained to use they also get training from their colleagues.

**Proposed by: Dr. Atul B. Gawande**

**Seconded by: Dr. Ashalata D. Sonawane**

- **Agenda Item 6 : Students performance and learning outcomes**

**Resolution:** IQAC reviewing the latest data on student performance to better understand our strengths and weaknesses. We need to evaluate the learning outcomes from our recent assessments and identify any patterns that emerge. An important to discussion on how our current teaching methods align with our desired learning outcomes.

**Proposed by: Prof. Dr. S. K. Kushare**

**Seconded by: Dr. Dr. R. A. Vatne**

➤ The IQAC Coordinator proposed to Vote of Thanks



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**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting (2024-2025)**

<b>Date of the Meeting</b>	<b>24/11/2024</b>
<b>Venue of the Meeting</b>	<b>Seminar Hall</b>
<b>Time of Meeting</b>	<b>12.00 pm - 2:00 pm</b>

**Members Present:**

**Minutes of the Meeting (2024-2025)**

<b>Details</b>	<b>Name</b>	<b>Signature</b>
Chairperson	Prof. (Dr.) Sopan K. Kushare (Principal)	
Management Representative	Hon. Ad. Nitin Baburao Thakare (Sarchitnis, M.V.P. Samaj's Nashik)	
	Hon. Ad. Laxman F. Landge (Director, M.V.P. Samaj, Nashik)	
Coordinator of the IQAC	Dr. Raviraj A. Vatne	
Teachers to represent all level	Dr. Atul B. Gawande (Criterion I)	
	Dr. Savita V. Thakare (Criterion II)	
	Prof. Dr. S.D. Pagar (Criterion III)	
	Dr. Smita N. Pakdhane (Criterion IV)	
	Prof. Dr. A. D. Sonawane (Criterion V)	
	Dr. Archana Bachhav (Criterion VI)	
	Prof. Dr. R. D. Patil (Criterion VII)	
Administrative officers	Mr. S. T. Ghule (HoD, Mathematics)	
	Dr. Sujata S. Patil (HoD, Commerce)	
	Mr. Rajendra K. Thorat (Senior Clark)	
Nominee from Local society, Alumni and Student	Smt. Ashwini Boraste (Social Worker)	
	Mr. Sanjay R. Bhamare (Alumni)	
	Ms. Purvaja Chalse (Student)	
Nominee from Employers, Industrialists and Stakeholders	Mr. Shasikant Jadhav (Employers)	
	Smt. Ranjana Patil (Industrialists)	
	Mr. Keshavrao Patil (Stakeholders)	



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**Internal Quality Assurance Cell (IQAC)**

<b>Date of the Meeting</b>	<b>24/11/2024</b>
<b>Venue of the Meeting</b>	<b>Seminar Hall</b>
<b>Time of Meeting</b>	<b>12.00 pm - 2:00 pm</b>

**Agenda of the Meeting: -**

- To discuss plan for Academic and Administrative Audit (AAA)
- To finalize proposal for Faculty Development Programs (FDPs)
- To introduce Green Campus Initiatives
- To review Students Satisfaction Survey (SSS) outcomes
- Any Other Subject Permitted by the Chairperson

**Total Member Present: 17**

Leave sanction: Mr. Shasikant Jadhav (Employers)

Smt. Ranjana Patil (Industrialists)

Smt. Ashwini Boraste (Social Worker)

- ❖ IQAC Coordinator welcomed and briefed the committee members about the agenda
- ❖ IQAC members, after exchange of ideas and thoughts made the following resolutions

**Agenda Item: To discuss plan for MVP NAAC Cell Visit**

**Resolution:** The committee discussed the upcoming Academic and Administrative Audit. It was resolved to initiate the process by forming a committee and preparing necessary documentation for MVP NAAC Cell Visit compliance.

**Proposed by:** Dr.A.B. Gawande

**Seconded by:** Dr.S.D. Pagar

**Agenda Item: To finalize proposal for Faculty Development Programs (FDPs)**

**Resolution:** The IQAC resolved to conduct three FDPs in the upcoming semester. Departments were asked to submit proposals with themes, resource persons, and schedules.

**Proposed by:** Dr.R.D. Patil

**Seconded by:** Dr.Smt. S.V. Thakare



**Internal Quality Assurance Cell (IQAC)**

**Agenda Item: To introduce Green Campus Initiatives**

**Resolution:** It was resolved to promote sustainable practices such as tree plantation, e-waste management, and reducing plastic use. A 'Green Committee' will be formed to execute and monitor initiatives.

**Proposed by:** Dr.Smt. S.V. Thakare

**Seconded by:** Dr. R.A. Vatne

**Agenda Item: To review Students Satisfaction Survey (SSS) outcomes**

**Resolution:** The SSS feedback report was reviewed. Based on the insights, it was resolved to enhance teaching methodologies and improve student grievance redressal mechanisms.

**Proposed by:** Dr.Smt. S.N. Pakdhane

**Seconded by:** Mr. S.T. Ghule

**Agenda Item: Any Other Subject Permitted by the Chairperson**

**Resolution:** The Chairperson suggested initiating an outreach program in rural areas. The proposal was welcomed and agreed upon unanimously.

**Proposed by:** Dr. R.A. Vatne

**Seconded by:** Dr.Smt. A.D. Sonawane

**Dr.Raviraj A Vatne**  
**IQAC Coordinator**  
Maratha Vidya Prasarak Samaj's  
Karmveer Shantarambapu Kondaji Wavare  
Arts, science and Commerce College,  
Uttamnagar, CIDCO, Nashik-422008

**Prof. Dr. Sopan K Kushare**  
**Principal**  
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<b>Date of the Meeting</b>	<b>13/02/2025</b>
<b>Venue of the Meeting</b>	<b>Seminar Hall</b>
<b>Time of Meeting</b>	<b>12.00 pm - 2:00 pm</b>

**Members Present:**

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<b>Details</b>	<b>Name</b>	<b>Signature</b>
Chairperson	Prof. (Dr.) Sopan K. Kushare (Principal)	
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Coordinator of the IQAC	Dr. Raviraj A. Vatne	
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<b>Date of the Meeting</b>	<b>13/02/2025</b>
<b>Venue of the Meeting</b>	<b>Seminar Hall</b>
<b>Time of Meeting</b>	<b>12.00 pm - 2:00 pm</b>

**Agenda of the Meeting: -**

- To review and confirm the minutes of the last meeting
- To start Certificate courses sanction by CDC (Management)
- AQAR 2024-25 Preparation
- To Demand for purchase of Foot Print to Library
- Any Other Subject Permitted by the Chairperson:

Total Member Present: 17

Leave sanction: Mr. Shasikant Jadhav (Employers)

Smt. Ranjana Patil (Industrialists)

Smt. Ashwini Boraste (Social Worker)

- ❖ IQAC Coordinator welcomed and briefed the committee members about the agenda
- ❖ IQAC members, after exchange of ideas and thoughts made the following resolutions

**Agenda Item 1:** To review and confirm the minutes of the last meeting.

**Resolution:** The committee reviewed and confirmed the minutes of the previous meeting. Any necessary clarifications and corrections were incorporated before final approval.

**Proposed by:** Dr. R.D. Patil

**Seconded by:** Dr. R.A. Vatne

**Agenda Item 2:** To start Certificate courses sanction by CDC (Management)

**Resolution:** It was resolved to commence the certificate courses approved by the CDC (Management). The concerned departments will design course structures, finalize faculty, and ensure timely execution in alignment with institutional and regulatory guidelines.

**NEW CERTIFICATE COURSES**

- **Certificate Course in Political Campaigns & Electoral System.**
- **Certificate Course in Mushroom Cultivation Techniques and Entrepreneurship.**
- **Certificate Course in Travel and Tourism Management.**



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- **Certificate Course in Laboratory Safety.**
- **Certificate Course in Foundation Mathematics.**
- **Certificate Course in Stock Market.**

**Proposed by:** Mr. S.T. Ghule

**Seconded by:** Dr. Smt. S.V. Thakare

**Agenda Item 3: AQAR 2024-25 Preparation**

**Resolution:** The IQAC decided to initiate early preparations for AQAR 2024-25. All departments were directed to systematically collect and compile relevant data. A timeline for submission was set, and a coordinating team was assigned to oversee the process.

**Proposed by:** Dr. R.A. Vatne

**Seconded by:** Dr. Smt. S.N. Pakdhane

**Agenda Item 4: To Demand for purchase of Foot Print to Library**

**Resolution:** The committee resolved to formally place a demand for the procurement of 'Foot Print' for the library. Justification for the purchase will be documented, and the administration will be requested to allocate the necessary budget for acquisition.

**Proposed by:** Mr. R.K. Thorat

**Seconded by:** Mr. S.T. Ghule

**Agenda Item 5: Any other subject permitted by Chairperson**

**Resolution:** Additional matters, as permitted by the Chairperson, were discussed and resolved accordingly. The committee agreed to take necessary actions based on institutional requirements and stakeholder feedback.

**Proposed by:** Mr. Sanjay Bhamare

**Seconded by:** Dr.Smt. A.S. Bhachhav

**Dr. Raviraj A. Vatne**

**IQAC Coordinator**

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**Prof. Dr. Sopan K. Kushare**

**Principal**

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