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Maratha Vidya Prasarak Samaj's
KARMAVEER SHANTARAMBAPU KONDAJI WAVARE
ARTS, SCIENCE AND COMMERCE COLLEGE, CIDCO

Uttamnagar, Nashik- 422 008 (Maharashtra)

Affiliated to Savitribai Phule Pune University Id. No. PU/NS/ASC/047/1993
AISHE C-42086 NAAC Re-accredited 'B+' Grade (IV Cycle 2023-28, CGPA 2.66)
Best College Award of Savitribai Phule Pune University Pune in 2009-10 and 2021-22

Internal Quality Assurance Cell (IQAC)

Action Taken Report (ATR) (2024–2025)

(Based on IQAC Meeting held on 22/06/2024)

Agenda Item 1: Review and Confirmation of Previous Meeting Minutes

Action Taken:

The minutes of the previous meeting were reviewed, approved, and officially recorded. Necessary corrections were incorporated, and the finalized minutes were circulated among all departments for reference and implementation.

Agenda Item 2: Implementation of NEP for UG Programmes (2024–25)

Action Taken:

- NEP-based UG programme structure was implemented across departments.
- Curriculum restructuring was carried out in accordance with NEP guidelines.
- Multidisciplinary and skill-based components were introduced.
- Faculty members were guided regarding new credit systems and course frameworks.

Agenda Item 3: Parent Institute NAAC Committee Visit

Action Taken:

- Preparatory meetings were conducted for the NAAC Cell visit.
- Required documents, records, and data were compiled and verified.
- Departments were instructed to maintain updated files and evidence.
- The visit was successfully conducted with constructive feedback received for further improvement.

Agenda Item 4: Admission Process

Action Taken:

- The admission process was streamlined with improved transparency and efficiency.
- Online admission procedures were strengthened.
- Counseling support and help desks were provided to students.
- Outreach initiatives were conducted to increase student enrollment.



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Agenda Item 5: AQAR 2023–2024 Data Collection and Submission

Action Taken:

- Departments submitted required AQAR data within the stipulated timeline.
- Data was compiled, verified, and documented systematically.
- IQAC coordinated with all stakeholders to ensure accuracy and completeness.
- AQAR was prepared as per NAAC guidelines and submitted successfully.

Agenda Item 6: Workshop on NEP Implementation for Staff

Action Taken:

- A workshop on NEP implementation was organized for teaching and non-teaching staff.
- Resource persons were invited to provide guidance on curriculum design and pedagogy.
- Faculty members were trained on NEP-related reforms and teaching methodologies.
- Positive feedback was received from participants.


Agenda Item 7: Any Other Subject with Permission of Chairperson

Action Taken:

- Additional suggestions related to academic improvement and administrative efficiency were considered.
- Necessary steps were initiated as per institutional priorities and stakeholder feedback.

Conclusion

The above actions were taken based on the resolutions passed in the IQAC meeting. Continuous monitoring and follow-up were carried out by IQAC to ensure effective implementation.


for **Dr. D. N. Pawar**
IQAC Coordinator

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Internal Quality Assurance Cell (IQAC)
Action Taken Report (ATR) (2024–2025)
(Based on IQAC Meeting held on 08/10/2024)

Agenda Item 1: Review and Confirmation of Previous Meeting Minutes

Action Taken:

The minutes of the previous IQAC meeting were reviewed, approved, and officially documented. The finalized minutes were circulated among all departments for necessary reference and implementation.

Agenda Item 2: AQAR 2022–23 and 2023–24 Preparation and Documentation

Action Taken:

- A structured action plan was prepared for AQAR data collection.
- Departments were instructed to submit required data along with supporting documents.
- Data was compiled, verified, and organized as per NAAC guidelines.
- AQAR drafts for both academic years were prepared and submitted within the stipulated timeframe.

Agenda Item 3: Upgradation of College Website

Action Taken:

- The college website was upgraded with improved design and user interface.
- Academic, administrative, and AQAR-related information was updated regularly.
- Necessary data and documents were uploaded to support transparency and NAAC requirements.
- Continuous monitoring was initiated for timely updates.

Agenda Item 4: Review of Mentor–Mentee Programme

Action Taken:

- The mentor–mentee system was strengthened across all departments.
- Mentors were assigned to students for academic and personal guidance.
- Regular mentoring sessions were conducted and records were maintained.
- Students' academic progress and participation in activities were monitored throughout the year.



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Agenda Item 5: Use of ICT for Effective Teaching and Learning

Action Taken:

- ICT-enabled teaching methods were adopted by all departments.
- Smart Boards and digital tools were utilized in classrooms.
- Training sessions were organized for faculty members to enhance ICT skills.
- E-content and digital resources were incorporated into teaching-learning processes.

Agenda Item 6: Student Performance and Learning Outcomes

Action Taken:

- Student performance data was analyzed to assess strengths and areas of improvement.
- Learning outcomes were evaluated based on internal and external assessments.
- Departments reviewed teaching methodologies to align with desired outcomes.
- Remedial classes and academic support initiatives were introduced for slow learners.

Conclusion

The above actions were implemented based on the resolutions passed in the IQAC meeting. Continuous follow-up and monitoring ensured effective execution and quality enhancement in academic and administrative processes.

Dr. R. A. Vatne

IQAC Coordinator

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Internal Quality Assurance Cell (IQAC)

Action Taken Report (ATR) (2024–2025)

(Based on IQAC Meeting held on 24/11/2024)

Agenda Item 1: Plan for Academic and Administrative Audit (AAA) / MVP NAAC Cell Visit

Action Taken:

- A committee was constituted to coordinate the Academic and Administrative Audit (AAA).
- Departments were instructed to prepare and update necessary documents, records, and evidence files.
- Pre-audit meetings were conducted to review preparedness.
- The institution initiated compliance measures as per MVP NAAC Cell guidelines for smooth conduct of the audit.

Agenda Item 2: Faculty Development Programs (FDPs)

Action Taken:

- Proposals for Faculty Development Programs were collected from various departments.
- Three FDPs were planned and organized during the semester.
- Resource persons were invited, and schedules were finalized.
- Faculty members actively participated, enhancing their academic and research competencies.

Agenda Item 3: Green Campus Initiatives

Action Taken:

- A 'Green Committee' was established to implement sustainability initiatives.
- Tree plantation drives were conducted within the campus.
- E-waste management practices were introduced.
- Awareness programs on reducing plastic usage were organized for students and staff.
- Continuous monitoring of eco-friendly practices was initiated.



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Agenda Item 4: Review of Students Satisfaction Survey (SSS)

Action Taken:

- SSS feedback was analyzed in detail by IQAC and departments.
- Teaching methodologies were improved based on student feedback.
- Measures were taken to strengthen the student grievance redressal mechanism.
- Departments were advised to address specific concerns raised by students and improve academic delivery.

Agenda Item 5: Any Other Subject with Permission of Chairperson (Outreach Program)

Action Taken:

- An outreach program was planned for nearby rural areas.
- Departments were assigned responsibilities to organize extension activities.
- Awareness programs, social initiatives, and community engagement activities were conducted.
- The initiative helped strengthen institutional social responsibility and community linkage.

Conclusion

The above actions were successfully implemented based on the resolutions passed in the IQAC meeting. IQAC ensured continuous monitoring and follow-up for effective execution and quality enhancement in institutional practices.

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Action Taken Report (ATR) (2024–2025)
(Based on IQAC Meeting held on 13/02/2025)

Agenda Item 1: Review and Confirmation of Previous Meeting Minutes

Action Taken:

The minutes of the previous IQAC meeting were reviewed, approved, and recorded officially. Necessary corrections were incorporated, and the finalized minutes were circulated among departments for implementation and reference.

Agenda Item 2: Starting Certificate Courses (Approved by CDC)

Action Taken:

- Certificate courses approved by the College Development Committee (CDC) were initiated.
- Departments prepared detailed syllabi, course structures, and evaluation methods.
- Faculty members and resource persons were assigned for course delivery.
- The following certificate courses were successfully introduced:
 - Certificate Course in Political Campaigns & Electoral System
 - Certificate Course in Mushroom Cultivation Techniques and Entrepreneurship
 - Certificate Course in Travel and Tourism Management
 - Certificate Course in Laboratory Safety
 - Certificate Course in Foundation Mathematics
 - Certificate Course in Stock Market
- Students were enrolled, and classes were conducted as per schedule.

Agenda Item 3: AQAR 2024–25 Preparation

Action Taken:

- Early preparation for AQAR 2024–25 was initiated.
- Departments were instructed to collect and compile relevant data systematically.
- A timeline for submission was prepared and communicated.
- A coordinating team was formed under IQAC to monitor progress and ensure proper documentation.



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Agenda Item 4: Demand for Purchase of 'Foot Print' for Library

Action Taken:

- A formal proposal for the purchase of 'Foot Print' was submitted to the management.
- Justification and requirement documents were prepared and attached.
- Budget allocation was requested, and the procurement process was initiated as per institutional procedures.

Agenda Item 5: Any Other Subject with Permission of Chairperson

Action Taken:

- Additional academic and administrative suggestions were reviewed.
- Necessary steps were initiated based on institutional priorities and stakeholder feedback.
- Follow-up actions were monitored by IQAC to ensure effectiveness.

Conclusion

The above actions were implemented in accordance with the resolutions passed during the IQAC meeting. Continuous monitoring and follow-up by IQAC ensured effective execution and quality enhancement in institutional practices.

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